

## SHORT COURSES

### A. Gender Training

Gender and Development  
Gender Sensitivity

### B. Leadership Training

Adivasi Leadership  
Christian Leadership  
Leadership and Management

### C. Management Training

Credit Union Management and Accounts Keeping  
Effective Managerial Skill  
Financial Management for NGOs  
Group Management and Leadership  
Office Management  
Personnel Management  
Project Planning and Management

### D. Organization and Institution Development Training

Entrepreneurship Development  
Facilitate People's Organization  
Local Resource Mobilization  
Organizational Development

### E. Project Planning, Monitoring and Report Writing Training

Participatory Impact Monitoring & Report Writing  
Result Based Management (Planning)  
Result Based Management (Monitoring)  
Report Writing and Analytical Skill Development

### F. Right Based Approaches and Good Governance Training

Advocacy Against Human Trafficking  
Advocacy, Lobbying and Networking  
Conflict Resolution Skills and Processes  
Good Governance  
Human Rights, Justice and Peace  
Prevention of Human Trafficking  
DO NO HARM

### G. Training of Trainers

TOT on Advocacy Focusing Human Trafficking  
Training of Trainers (TOT)

### H. Other Training

Orientation on Caritas and Development  
Social Analysis and Development  
Value Education

### Long Course:

Diploma Course on Social Analysis and Development

### Tailor-made Course:

To maximize the utility of training for participants, CDI also conducts cus training on specific topics relating to its core areas, level of participants, duration and contents as per the specific requirements of participating organizations. Research is another important domain of CDI. In order to respond appropriately to the need of the development partners of the organization and to explore further scope of development interventions, CDI research unit is entrusted with the responsibility to undertake various research/study. Its area of specialization and expertise lies in conducting-

- Social-economic Study
- Baseline Survey
- Need Assessment Study
- Impact Assessment of Development Project
- Project Feasibility Study and
- Social Action Research

LIST OF HOLIDAYS			

\*Subject to appearance of the Moon/ Govt. Notification  
The above holiday list may be changed subject to Govt. Circular.



*For Details Information Please Contact*

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## CDI TRAINING CALENDAR January – June 2023



**CARITAS DEVELOPMENT INSTITUTE**  
*A Trust of Caritas Bangladesh*

## CDI TRAINING CALENDAR January - June, 2024

SL.	Name of the Course	Duration	Period	Type of Participants	No. of Participants	Venue	
						CDI	Outreach
1	Evaluating and Managing Evaluation for Sustainable Development Impact	5 days	January 28-Feb 01	Staff of Misereor Partners	20	CDI	
2	Training of Trainers (ToT)	3 days	February 04-06	Staff of CTSP	20	CDI	
3	Tali Software Operation and Accounts Keeping Management	3 days	February 18-20	Staff of CTSP	20	CDI	
4	Youth Leadership	3 days	February 24-26	Youth Leaders	20		Laxmipur
5	Orientation on Caritas and Development	3 days	March 12-14	Staff of Barishal Region	20		Barishal RO
6	Advocacy, Lobbying and Networking	3 days	March 19-21	Staff of Khulna Region	20		Khulna RO
7	Training on Safeguarding	1 day	March 19-21	Vendors of CDI	20	CDI	
8	Orientation on Caritas and Development	3 days	April 16-18	Staff of Caritas	20	CDI	
9	Training on Caritas Bangladesh's Philosophy Mandate	3 days	April 28-30	Directors and Senior Level Staff of Caritas	20	CDI	
10	Protection Mainstreaming and Safe-guarding	3 days	May 06-08	Staff of Misereor Partner	20	CDI	
11	Integrating a Value Chain Perspective in Rural Development	3 days	June 04-06	Staff of Misereor Partner	20	CDI	



### Director

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